

JOB / CAREER SEARCH HELP, TIPS & TOOLS

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Your Friend in Transition
Focused on IT Executives & IT Professionals
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Dear Friend,

You are in search of a new job or career right? If so, keep reading.

Your job search can be invigorating and a lot of hard work – work that can pay off for a great new opportunity. It can also be very challenging, frustrating and lonely at times. That's the reality. Keep in mind, there are millions of other people feeling the same emotions and working hard just like you – and be honest may be working harder than you.

Also, know there are people here who are employed and care about you and they care to help you.

Below are initial articles and tools to read and use in your job search.

Phone Interviewing

<http://sysazzle.com/tips-to-get-ready-for-your-next-phone-interview/>

Networking

<http://sysazzle.com/the-importance-of-networking-for-your-career/>

Introversion

<http://sysazzle.com/is-your-introversion-holding-back-your-career-5/>

Is Your Job Search Challenging? Then you need a coach!

<http://sysazzle.com/is-your-job-search-challenging-then-you-need-a-coach/>

Building Business Relationships

<http://sysazzle.com/simple-ways-to-build-business-relationships-and-trust/>

Vital Factors – Your Activities

<https://www.dropbox.com/sh/a6l26dftp8nkr67/AAAPgmrUCCEmQEJ7TFpizTlSa?dl=0>

Holding Yourself Accountable Each Week

<https://www.dropbox.com/s/acyp08guufdgquw/Weekly%20Essential%20Tasks%20In%20Transition.doc?dl=0>

Some initial questions to ponder and then answer (and to put on paper). Call me and we can review your search activities and make changes as needed.

1. How many hours do you spend calling people on the phone for introductions and exploring opportunities you find online?
2. How many hours do you spend inputting your resume into the “black holes” of online databases?
3. Do you know specifically and can you communicate in less than 10 seconds what you are seeking in a new role?
4. Have you researched industries and companies 10 – 20 miles from your home?
5. Do you have linked in In-mail?
6. How many networking events do you attend each week?
7. Have you considered a new career and are you pursuing a career that you are passionate about?
8. Are you organized in keeping in touch with people?
9. Did you know it can take up to 7 – 20 touches for someone to realize who you are; why you are reaching them; and why they should talk with you?
10. Do you have someone holding you accountable every week?

You can do this! All it takes is discipline, organization, being outgoing and having optimism!

Please call me at any time and I would be happy to help coach you.

Sincerely,

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